Public School Open Enrollment Technical Assistance Workshops

Calculating Percent Limit

Department of Public Instruction
January 2001

Allowable Percent Limit

2001-02	6%
2002-03	7%
2003-04	8%
2004-05	9%
2005-06	10%
Beginning 2006-07	No limit

- Must be specified in school board policy

Calculating Percent Limit

3rd Friday in September enrollment
x 6% (rounded down)
= Total students who must be permitted to transfer out
- Students already OE (excluding graduating seniors)
= Total new students who must be approved to transfer out
- Students entitled to preference
= Students to be chosen randomly

Common Errors

- Using wrong enrollment
  - Use PCW 410 009 001 Total Pupil Count from previous September Pupil Count Report (September 2000 for the February 2001 application period)
  - Do <u>not</u> use September membership, revenue limit membership or aid membership

Common Errors

- Incorrectly calculating percent or other arithmetic error

  – Check your arithmetic

- Failing to grant preferences or granting preferences incorrectly

  – Be sure you understand law on preferences

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